



Forest Gate Community School

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Headteacher: Simon Elliott

04 June 2015

Ref: HA/AD/VB

Dear Parent/Carer

Re: Year 6 - Transition Day - Thursday 25th June 2015.

I am writing to inform you that our Transition Day for our new Year 7 students will be on Thursday 25th June 2015. Students will experience different lessons and get a better understanding of daily life at Forest Gate Community School.

All students and parents/carers should arrive at the back entrance to the school, which is located in Forest Street, E7 OHR. The gate will be open from 8:30am.

Your child will need to arrive at Forest Gate Community School by 8:40am and they will finish at 3:10pm. Students are required to bring in a packed lunch on the day as the school lunch facilities will not be available. Students can wear their own clothes as they are not required to wear school uniform.

Parents are invited to attend **one** of the information meetings which will include our expectations, guidance on our uniform, canteen plus an opportunity to ask questions. The first meeting will commence at 9.00am, the second meeting will take place at 2:45pm.

Please note that if you wish to allow your child to return home on their own, the school will need to be notified first thing at registration.

Yours sincerely

Simon Elliott
Headteacher